



GOVERNANCE COMMITTEE

MONDAY, 27 JUNE 2022

10.45 AM (OR AT THE CONCLUSION OF THE CABINET, WHICHEVER IS THE LATER)
COUNCIL CHAMBER, COUNTY HALL, LEWES

MEMBERSHIP - Councillor Keith Glazier (Chair)
Councillors Nick Bennett, Chris Collier, Rupert Simmons and David Tutt

A G E N D A

1. Minutes of the meeting held on 19 April 2022 (*Pages 3 - 6*)
2. Apologies for absence
3. Disclosures of interests
Disclosures by all members present of personal interests in matters on the agenda, the nature of any interest and whether the member regards the interest as prejudicial under the terms of the Code of Conduct.
4. Urgent items
Notification of items which the Chair considers to be urgent and proposes to take at the appropriate part of the agenda. Any members who wish to raise urgent items are asked, wherever possible, to notify the Chair before the start of the meeting. In so doing, they must state the special circumstances which they consider justify the matter being considered urgent.
5. Amendment to the Constitution - Health and Wellbeing Board Terms of Reference (*Pages 7 - 12*)
Report by Assistant Chief Executive
6. Quarterly Scrutiny Update (*Pages 13 - 46*)
Report by Assistant Chief Executive
7. Appointment to Outside Body - Sussex Police and Crime Panel (*Pages 47 - 48*)
Report by Assistant Chief Executive
8. Any other items previously notified under agenda item 4

PHILIP BAKER
Assistant Chief Executive
County Hall, St Anne's Crescent
LEWES BN7 1UE

17 June 2022

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GOVERNANCE COMMITTEE

MINUTES of a meeting of the Governance Committee held at Council Chamber, County Hall, Lewes on 19 April 2022.

PRESENT Councillors Keith Glazier (Chair), Nick Bennett, Chris Collier, Rupert Simmons and David Tutt

ALSO PRESENT Councillors Matthew Beaver, Colin Belsey, Roy Galley, Ian Hollidge, Barry Taylor, Georgina Taylor and John Ungar

52. MINUTES OF THE MEETING HELD ON 22 MARCH 2022

52.1 RESOLVED – that the minutes of the previous meeting of the Committee held on 22 March 2022 be confirmed as and signed as a correct record.

53. REPORTS

53.1 Copies of the reports referred to below are included in the minute book.

54. DISCLOSURES OF INTERESTS

54.1 There were no disclosures of interest.

55. APPOINTMENT OF MEMBERS TO COMMITTEES, SUB-COMMITTEES, PANELS AND OTHER BODIES

55.1 The Committee considered a report by the Assistant Chief Executive regarding the allocation of places on committees, sub-committees, panels and other bodies to the political and independent groups.

55.2 The Committee RESOLVED to recommend the County Council to:

- 1) allocate to the political and independent groups the places on, and membership of, the main committees as set out in Appendix 1;
- 2) allocate places on the other committees and panels as set out in Appendix 2; and
- 3) allocate the Chair and Vice-Chair positions on committees as set out below:

Committee	Chair	Vice-Chair
Regulatory	Conservative	
People Scrutiny Committee	Conservative	Liberal Democrat
Place Scrutiny Committee	Conservative	Green
Audit Committee	Liberal Democrat	Conservative
Health Overview and Scrutiny Committee	Conservative	Labour
Governance Committee	Conservative	

Planning Committee	Conservative	Conservative
Pension Committee	Conservative	
Standards Committee	Conservative	

56. APPOINTMENT TO OUTSIDE BODY - PARKING AND TRAFFIC REGULATIONS OUTSIDE LONDON (PATROL) ADJUDICATION JOINT COMMITTEE

56.1 The Committee considered a report by the Assistant Chief Executive regarding the appointment of a councillor to the Parking and Traffic Regulations Outside London (PATROL) Adjudication Joint Committee.

56.2 The Committee RESOLVED to appoint Councillor Hollidge as the Council representative on the Parking and Traffic Regulations Outside London (PATROL) Adjudication Joint Committee for the period to June 2025.

57. APPOINTMENT TO OUTSIDE BODY - COMBE VALLEY COUNTRYSIDE PARK COMMUNITY INTEREST COMPANY

57.1 The Committee considered a report by the Director of Communities, Economy and Transport regarding the appointment of a councillor to the Combe Valley Countryside Park Community Interest Company.

57.2 The Committee RESOLVED to appoint Councillor Beaver and Councillor Pragnell (substitute) as the Council's representative on the Combe Valley Countryside Park Community Interest Company.

58. LMG PAY AWARD 2021/22

58.1 The Committee considered a report by the Chief Operating Officer regarding the pay award for LMG Managers for 2021/22.

58.2 The Committee RESOLVED to agree the pay award for LMG Managers for the financial 2021/22 as being 1.75% in line with the national NJC award.

59. CHIEF EXECUTIVE, CHIEF OFFICERS' AND DEPUTY CHIEF OFFICERS' PAY 2021/22

[The Chief Executive, Chief Officers and Deputy Chief officers present at the meeting left the meeting prior to consideration of this item]

59.1 The Committee considered a report by the Assistant Director, Human Resources and Organisation Development regarding the pay award for the Chief Executive, Chief Officers and Deputy Chief Officers for 2021/22.

59.2 The following amendment was moved by Councillor Tutt and seconded:

The pay award for the Chief Executive, Chief Officers and Deputy Chief Officers for the financial year 2021/22 should be frozen (0% pay award)

59.3 The amendment was lost (by 3 votes to 2)

59.4 The Committee RESOLVED (by 3 votes to 2) to agree the pay award for the Chief Executive, Chief Officers and Deputy Chief Officers for the for the financial year 2021/22 as 1.5% in line with the JNC award.

[Councillors Chris Collier and David Tutt voted against the above resolution]

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Report to:	Governance Committee
Date of meeting:	27 June 2022
By:	Assistant Chief Executive
Title:	Amendment to Constitution – Health and Wellbeing Board Terms of Reference
Purpose:	To seek approval to amend the Terms of Reference of the Health and Wellbeing Board to reflect changes brought about by the Health and Care Act 2022.

RECOMMENDATION:

To recommend the County Council approve the revised Health and Wellbeing Board Terms of Reference set out at appendix 1 to the report and that the Constitution be amended accordingly.

1 Background Information

1.1 The Health and Care Act 2022 establishes Integrated Care Systems (ICSs) across England on a statutory basis from 1 July 2022. A report to Cabinet on 19 April 2022 set out the provisions in the Act (at that point the Health and Care Bill) in more detail.

1.2 The Act sets out governance arrangements for ICSs including two new statutory bodies that make up each ICS: the NHS Integrated Care Board (ICB) (to be known locally as NHS Sussex) and the wider Integrated Care Partnership (to be known locally as the Sussex Health and Care Assembly). NHS Sussex will absorb the current role and function of the three Clinical Commissioning Groups (CCGs) in Sussex and the East Sussex CCG will cease to exist from the end of June.

1.3 The Sussex Health and Care Assembly, a formal partnership to be established between the ICB and the three upper tier local authorities in Sussex, will be responsible for agreeing the strategic direction which meets the broader health, public health and social care needs of the population in the ICS footprint. It will do this primarily through agreeing an Integrated Care Strategy for Sussex, building on local Joint Strategic Needs Assessments and Health and Wellbeing Strategies in each of the three 'Places' in Sussex (East Sussex, West Sussex and Brighton & Hove). Cabinet has nominated the Chair of the Health and Wellbeing Board to represent East Sussex County Council at the meetings of the shadow Sussex Health and Care Assembly.

1.4 Both the NHS ICB and the Assembly will have duties to consider Health and Wellbeing Board plans.

2 Supporting information

2.1 In light of the changes brought about by the Health and Care Act set out above, there is a need to update the Terms of Reference of the Health and Wellbeing Board to reflect both the changes to NHS organisations and the new relationship between local Health and Wellbeing Boards and Strategies and the role of the Sussex Health and Care Assembly.

2.2 Proposed changes to the existing Terms of Reference are shown at appendix 1. In summary these comprise:

- Replacing CCG representatives with representatives of NHS Sussex;
- Adding references to the relationship of the Health and Wellbeing Board with the Sussex Health and Care Assembly within the new ICS, including that the Board may receive reports from, and direct issues to, the Assembly;
- Adding references to the Integrated Care Strategy for Sussex, including ensuring that this builds upon the Joint Local Health and Wellbeing Strategy and Joint Strategic Needs and Assets Assessment;
- Updates to the names of organisations to ensure they are up to date and clear, and deletion of references that are no longer current;
- Small wording and ordering amendments to enhance clarity.

2.3 The Health and Wellbeing Board next meets on 19 July 2022. In order to update the Terms of Reference ahead of the next meeting, the Governance Committee is recommended to recommend the County Council to agree to the revised Terms of Reference set out at appendix 1 to the report and that the Constitution be amended accordingly.

PHILIP BAKER
Assistant Chief Executive

Contact Officer: Claire Lee Tel: 07523 930526
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Local Member: All

Background Documents: None

15. Health and Wellbeing Board

The East Sussex Health and Wellbeing Board (the Board) includes representation from all bodies in East Sussex with major responsibilities for commissioning and providing health services, public health and social care.

Membership

- 4 Members* of the County Council chosen by the Leader of the Council
- 2 Members* representing the five District and Borough Councils
- East Sussex County Council Director of Public Health
- East Sussex County Council Director of Adult Social Care and Health
- East Sussex County Council Director of Children's Services
- Chief Executive of East Sussex Healthcare NHS Trust
- Chief Executive of Sussex Community NHS Foundation Trust
- Chief Executive of Sussex Partnership NHS Foundation Trust
- 3 representatives of ~~the East Sussex Clinical Commissioning Group (CCG)~~ **NHS Sussex (the NHS Integrated Care Board)**
- One representative of NHS England South
- One representative of Healthwatch East Sussex**

Footnotes;

* To avoid conflict of interest Members must be different from the Health Overview and Scrutiny Committee Member.

**To avoid conflict of interest Healthwatch East Sussex will not be members of the Health Overview and Scrutiny Committee or any Council Scrutiny Committee.

The Board will be chaired by an elected Member of East Sussex County Council.

A Deputy Chair will be chosen from among the ~~CCG~~ **NHS Sussex** representatives.

The quorum for a Board meeting shall be half of the membership including at least one elected Member of the County Council and one representative of ~~the CCGs~~ **NHS Sussex**.

In the event of equal votes the Chair will have the casting vote. All members of the Board will be entitled to vote.

Observers

In addition to the members listed above, additional non-voting observers from relevant agencies will be invited attend to assist in achieving the Board's objectives. The invited observers with speaking rights are:

- One member* from each of the 3 borough and district councils within East Sussex that are not voting representatives
- Chief Executive of East Sussex County Council
- One representative of the East Sussex Voluntary, and Community and Social Enterprise Sector
- Chief Executive of Brighton and Sussex University Hospitals Sussex NHS Foundation Trust
- Chief Executive of Maidstone and Tunbridge Wells NHS Trust
- Sussex Police and Crime Commissioner
- Chief Fire Officer, East Sussex Fire and Rescue Service

Principles of the Board — the principles have been removed as they are now included as part of the role and function of the board.

Role and Function

- To provide whole system leadership for the health and wellbeing of the people of East Sussex and the development of sustainable and integrated health and care services.
- To provide strategic influence over the commissioning and provision of health, public health and social care services in East Sussex.
- To strengthen democratic legitimacy by involving democratically elected representatives and patient representatives in commissioning and provision decisions across health and social care and provide a forum for challenge, discussion, and the involvement of local people.
- To bring together the NHS, the County Council and others to develop a shared understanding of the health and wellbeing needs of the community using robust and up to date evidence.
- To drive local commissioning and delivery of health care, social care and public health and create a more effective and responsive local health and care system that reduces the need for health and social care in the longer term and/or prevents the need for a more expensive service.
- To jointly undertake responsibilities for addressing population health need and to working together to inform strategic planning of health and social care, through oversight of integrated investment plans including the Better Care Fund and Improved Better Care Fund and any other responsibilities delegated to the HWB.
- To have a relationship with the East Sussex Strategic Partnership to strengthen the engagement of wider range of stakeholders in all determinants of health. *[moved below]*
- To undertake any other responsibilities delegated to the Board.

These functions will be delivered through the following activities:

Identify needs and priorities

1. Publish and refresh the East Sussex Joint Strategic Needs and Assets Assessment (JSNAA), using a variety of tools, evidence and data including user experience, to ensure that the JSNAA supports commissioning and policy decisions and identification of priorities.

Deliver and review the **Joint Local** Health and Wellbeing Strategy

2. Review and update the Joint **Local** Health and Wellbeing Strategy regularly to ensure the identified priorities reflect the needs of East Sussex **and** that **it** clearly explains our joint purpose to residents, communities, staff and volunteers in all organisations
3. Ensure the **County** Council, ~~CCGs~~ **NHS Sussex** and NHS providers **have regard to and** contribute to the delivery of the Joint **Local** Health and Wellbeing Strategy and integrate its agreed objectives into their respective plans.
4. **Ensure the Sussex Health and Care Assembly (the Integrated Care Partnership) builds on and aligns with the priorities and goals of the Joint Local Health and Wellbeing Strategy and JSNAA, including through the development of the Integrated Care Strategy for Sussex.**
5. Review recommendations from the East Sussex Health and Social Care Executive Group with regard to transforming services and the overall strategic investment patterns to meet population health needs and deliver outcomes, reflecting national policy where this is appropriate.
6. Oversee and hold partners to account for the implementation of agreed plans.

Ensure achievement of outcomes

7. Communicate and engage with local people about how they can achieve the best possible quality of life and be supported to exercise choice and control over their personal health and wellbeing.
8. Have oversight of the use of relevant public sector resources across a wide spectrum of services and interventions, with greater focus and integration across the outcomes spanning healthcare, social care and public health.
- ~~6. Work in partnership with the Sustainability and Transformation Partnership (STP) to improve outcomes for East Sussex residents and hold the STP to account for delivery in East Sussex of its parts of the system.~~
9. **Work in partnership with the Sussex Health and Care Assembly to:**
 - **Support and promote greater integration and collaboration across health and social care;**
 - **Support co-ordination of the strategic direction for meeting the broader health, public health and social care needs of the population of Sussex; and**
 - **Improve outcomes for East Sussex residents.**

10. Have a relationship with the East Sussex Strategic Partnership to strengthen the engagement of a wider range of stakeholders in all determinants of health.
[moved from above]

Reporting

11. Propose recommendations regarding the work of the Health and Wellbeing Board to:

- East Sussex County Council;
- ~~East Sussex CCGs~~ NHS Sussex; and
- NHS provider Trusts

12. Direct issues to and receive reports from the appropriate Scrutiny Committees of the County Council, ~~and~~ the East Sussex Strategic Partnership ~~and the Sussex Health and Care Assembly~~.

Report to:	Governance Committee
Date of meeting:	27 June 2022
By:	Assistant Chief Executive
Title:	Quarterly Scrutiny Update
Purpose:	To provide an overview of scrutiny activity being undertaken by the People, Place and Health Overview Scrutiny Committees and an update on the work of the Audit Committee.

RECOMMENDATIONS: The committee is recommended to note the updates on scrutiny and Audit Committee activity and the current work programmes at appendices 1-4.

1 Background

1.1 These regular quarterly reports aim to provide the committee with a summary of scrutiny activity across the People, Place and Health Overview Scrutiny Committees and the work of the Audit Committee to support visibility to all Members of the wide range of work being undertaken by the scrutiny and Audit committees.

1.2 This report outlines developments since the last update in March. The current work programmes for the committees, updated following their most recent meetings, are attached at appendices 1-4.

2 People Scrutiny Committee

Recent work

2.1 The **Committee** met on 24 March 2022 to consider:

- The annual update report from the Chair of the East Sussex Standing Advisory Council for Religious Education (SACRE), which covered the work of SACRE for the 2021/22 academic year including work to establish a new Religious Education syllabus.
- A presentation from Sussex Police and Children's Services on multi-agency work to disrupt county lines and prevent child exploitation. The Committee asked presenters a range of questions to better understand the police response to county lines, risk factors in children and young people becoming involved in county lines, the interventions taken to keep children safe, their effectiveness and the short and longer-term resourcing of interventions. The Committee also requested further information from Sussex Police on Project ADDER and work to reduce drug use and drug-related deaths and offending in Hastings.
- A presentation update on the position of the older people's and specialist bedded care and home care markets.
- RPPR update – the Committee considered its input into the RPPR process for the 2022/23 financial year and agreed to make proposed enhancements to the process. The Committee will now consider relevant parts of the quarter 4 (end of year) monitoring report and the State of the County report annually at their July meetings and hold an annual work planning awayday in early September to further consider the issues arising from State of the County and ensure key issues are incorporated in the Committee's ongoing work programme.
- Work programme update – the Committee considered feedback from scrutiny activity undertaken since the November Committee, agreed the updated work programme, and

agreed to proceed with scoping three new scrutiny review topics (set out in further detail in section 2.4 below).

2.2 Two scrutiny **Reference Groups** have continued their work to provide Member input to areas of work being led by departments:

- Loneliness and Resilience Reference Group (membership: Councillors Clark, Geary, Howell, Maples, Ungar (Chair) and Webb). The group is providing ongoing Member input to Public Health-led work to consider the impact of loneliness on East Sussex residents and identify opportunities for a systematic approach to mitigate its worst effects. The Group last met on 21 March 2022 and considered the findings and draft recommendations of the project. The Group welcomed the draft recommendations, provided further insights on some of the issues covered in the project findings and suggested issues that would need to be considered in practical delivery of the recommendations. ESCC Officers and partners are now considering the final project report and how to take forward its recommendations. A final meeting of the Reference Group will take place to consider the final recommendations and next steps, as well as what and how the Group wish to report back to the Committee on this project.
- Health and Social Care Integration Programme (HASCIP) Reference Group (membership: Councillors Clark, di Cara, Geary (Chair), Ungar and Webb). This group met on 6 April 2022 to review the latest developments in local health and social care integration and considered updates on use of the Better Care Fund, anticipated impacts of the Integration White Paper and progress with establishing an Integrated Care System (ICS) in Sussex. The Group asked for further information on sign-off of reporting on use of the Better Care Fund to Government, discussed how current health and social care reforms would be implemented in practice in East Sussex and what the implications would be for areas such as governance, workforce and resources, and how performance would be monitored. The Group agreed that the next meeting would be held in August or early September to consider the next phase of work establishing the Sussex ICS and work to develop a framework to support integration at a locality level in East Sussex. The Group also agreed they would continue to provide additional Member oversight and scrutiny to HASCIP update reports received by the Health and Wellbeing Board.

Future work

2.3 The Committee's current work programme (attached at appendix 1) includes a range of committee items, scrutiny review topics, briefings and ongoing Reference Groups.

Scrutiny Reviews

2.4 The Committee's programme of scrutiny reviews is developing as follows:

School attendance	<p>The committee undertook scoping in early March for a potential review of school attendance to understand more about the drivers of school absences, the impact of school absences on children and young people, the work the Department is undertaking in response, and whether there are areas where scrutiny could make recommendations for change or improvement.</p> <p>The scoping board concluded that a review of this area would be beneficial but that, in light of current pressures on schools arising from COVID and the impact of ongoing COVID disruption on attendance rates, it was too early for the Committee to undertake a review. The Committee has agreed to defer proceeding with this review until Spring 2023 when there is expected to be a clearer understanding of the long-term impact of COVID on school absences. In the interim, an update on school attendance data will be reported to the November 2022 Committee.</p>
ASC workforce	<p>The Committee undertook scoping for a possible further short review of ASC workforce challenges to build on a previous scrutiny review of the topic. Following scoping, the Committee concluded that significant work was already underway by the Department and that a scrutiny review was unlikely to add value to this at the current time. Instead, the Committee has requested a report to the November 2022 Committee on the actions being taken and</p>

	whether and how these are beginning to have an impact.
School exclusions	This topic had completed initial scoping and a terms of reference for a full review had been agreed prior to COVID. On advice from the Department, it has been agreed to restart this review in the autumn, when the Committee will be able to hear the outcomes of a project the Department is undertaking with ISOS consultancy on inclusion and use of Alternative Provision; and factor the outcomes of the project into updated Terms of Reference for the review.
Use of technology and digital in Adult Social Care	The Committee has identified the potential to examine how the benefits and opportunities presented by technology and digital can be maximised in Adult Social Care. Subject to scoping, this review could consider the opportunities technology and/or digital presents for improving delivery and sustainability of services, responding to ongoing challenges and preparing for future service demand and reforms. Scoping will take place in early July with the outcome reported to the July committee meeting.
Adult Social Care Equalities and Inclusion	The potential for a review of progress in implementing the ASCH Equalities and Inclusion strategy and next steps will be considered by a scoping board. Scoping will take place in early July with the outcome reported to the July Committee meeting.
Prevention in Children's Services	The Committee has identified the opportunity to consider how preventative approaches and early intervention can play a role in improving the sustainability and effectiveness of Children's Services. Scoping will take place in late June/early July with the outcome reported to the July committee meeting.

3 Place Scrutiny Committee

Recent work

3.1 The **Committee** met on 23 March 2022 to consider reports on:

- Superfast Broadband Project and Project Gigabit – an update on the progress of the Broadband Project to enable access to superfast broadband services across the County and to understand how the Project Gigabit programme aims to provide ultrafast services. This included discussion of the overlap between the two projects; the proposals for the provision of ultrafast services; the availability of the voucher scheme; and how this would impact digital inclusion in the County and enable access by the remaining properties currently without decent broadband provision.
- RPPR – to consider The Committee's input into the RPPR process and suggest any improvements to the process from the Committee's perspective. It was also an opportunity for the Committee to add any RPPR related items to the work programme. As with People Scrutiny Committee it was agreed to add consideration of Q4 Council Monitoring report and the State of the County report at the July meeting each year. It was also agreed to hold an awayday work planning session in early September each year, which could include items related to the Committee's RPPR work.
- Work programme update – the Committee agreed the current work programme with the addition of a RPPR report at the July meeting and a request to Southern Water to attend a future meeting to discuss the discharge of sewage into the County's water courses and along the coast following a number of recent pollution incidents. It was suggested that a representative from the Environment Agency, who is the regulator, is also invited to the meeting. The Committee also discussed undertaking work on areas of highways policy and a number of other topics which will need to be considered further before incorporating them into the work programme

3.2 The Highways Contract Re-Procurement **Reference Group** (membership: Councillors Kirby-Green (Chair), Beaver, Collier and Hollidge) met in December 2021 to discuss the next stages of the Project. A session on the asset management approach was held on 10 March 2022 to familiarise the Reference Group with how highway works are prioritised and the intervention policies. The Reference Group plans to meet on at least two further occasions to discuss key stages of the Project with the last session timed to take place before consideration of the award of the contract by Cabinet.

3.4 An initial meeting of the Local Transport Plan (LTP) 4 **Reference Group** (membership: Councillors Beaver, Collier, Hilton, Hollidge, Holt, Lunn, Redstone (Chair) and Stephen Shing) was held in February 2022 to examine the work involved in revising the LTP and to agree the terms of reference for the scrutiny work. The group agreed to schedule the future meetings to coincide with the key stages of the LTP revision project. It is envisaged that the Reference Group will hold three or four meetings during 2022, although this may be impacted by the delay in issuing revised Government guidance for LTPs, which is now due to be in the Autumn of 2022.

Future work

3.5 The Committee's updated work programme agreed at the March meeting is attached at appendix 2. There were a number of suggested additions to the work programme and the key future work priorities agreed by Members are:

- **Economic Development:** The Committee has asked for several reports on Economic Development which have been scheduled. This includes the Team East Sussex economy recovery plan, and a report on how projects are developed and selected, including the governance arrangements.
- **Climate Change:** As part of the update on the Scrutiny Review of Becoming a Carbon Neutral council the Committee was invited to take part in the review and update of the Climate Emergency Action Plan. The Committee agreed to form a working group to work with officers on the revision of the Action Plan. The Members of the working group are Councillors Hilton, Hollidge, Holt, Kirby-Green and Redstone and a draft terms of reference has been drawn up. It is envisaged that the working group will meet on three or four occasions starting on 21 June 2022.
- **Highways Infrastructure:** This topic was discussed in some detail at both the Highways Reference Group, the Place RPPR Board and raised under the work programme item at the March Committee meeting. There is a clear interest in the policies and funding in this area, and in particular the Council's performance measure of the percentage of roads requiring repair, ability to tackle potholes, highway drainage and the condition of pavements. The suggested approach is to hold an initial meeting with interested Committee members to review further information on previous scrutiny work, current policies and the Asset Management approach to establish the scope of any further work on this topic.
- **Southern Water** – The Committee agreed that it would like to invite the Chief Executive of Southern Water to attend a future meeting to outline plans to tackle the discharge of sewage into water courses and the sea in East Sussex as outlined above.

Scrutiny Reviews

3.6 The Committee's current agreed scrutiny review is as below, with further topics likely to emerge from scheduled committee reports or Reference Group sessions which will provide initial information on topics the committee has expressed interest in:

Procurement	The review is focusing on Social Value and buying local initiatives. An initial meeting has been held and a terms of reference has been drafted. Membership is Cllr Collier, Cllr Hilton, Cllr Redstone (a Chair is to be elected at the next meeting). From discussions at the scoping meeting the review will examine how Social Value and buying local initiatives can support the Council's objectives including climate change and the local economy. It will review the existing approach to Social Value and Buying Local to see if improvements can be made and will comment on the draft Social Value
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4 Health Overview and Scrutiny Committee (HOSC)

Recent work

4.1 The HOSC met on 3 March 2022 to consider reports on:

- **Child and Adolescent Mental Health Services (CAMHS)**, including how services have coped during COVID-19 and how additional funding, greater access to primary mental health care and improved pathways are expected to improve waiting times. The committee requested a progress report later in the year to assess whether the actions outlined were having a positive impact on access to services.
- **Urgent Care:** To consider the performance of urgent and emergency care in East Sussex, including the temporary closure of the Crowborough Minor Injuries Unit. The report provided an update on various urgent care services in East Sussex including an update on the actions taken following the closure of the Eastbourne Station Centre; the future use of Station Plaza, Hastings as a primary care led hub and the performance of NHS 111 Clinical Assessment Service and 999 services.
- **Hospital handovers** between ambulances and Emergency Department staff. A report on the progress over the winter period on delivering proposals to improve hospital handover times between ambulances and the Emergency Departments at East Sussex Healthcare NHS Trust (ESHT) hospitals.

4.2 Key future work priorities for HOSC are set out in the attached work programme (appendix 3) and include:

- Conduct the following substantial variation to services **reviews** in the first half of 2022:

Cardiology	<p>The Committee agreed that proposals for reconfiguration of cardiology services provided by ESHT constitute a 'substantial variation' to services requiring formal consultation with HOSC. The review is considering whether the proposals to single site cardiology catheter labs and specialist cardiology to either Eastbourne DGH or Conquest Hospital are in the best interests of health services locally. Consideration of the proposals is subject to the NHS timelines – which are themselves subject to the establishment of the ICS – with the final HOSC review of the NHS decisions expected at the September 2022 HOSC meeting following ICS sign-off over the summer.</p> <p>Membership comprises Cllr Belsey, Robinson (Chair), Turner (HBC), di Cara and Marlow-Eastwood.</p>
Ophthalmology	<p>The Committee agreed that proposals for reconfiguration of ophthalmology services provided by ESHT also constitute a 'substantial variation' to services requiring formal consultation with HOSC. The review is considering whether to reduce day case and outpatient ophthalmology from three sites to two is in the best interests of health services locally.</p> <p>Membership comprises Cllr Belsey (Chair), Robinson, Azad and Brett (LDC) and Geraldine Des Moulins (VCSE Alliance).</p>

- Consider proposals to move adult burn services from Queen Victoria Hospital in East Grinstead to a major trauma centre in the South East.
- Scrutinise access to GP services covering the current position regarding patient access to GP Surgeries and appointments in East Sussex, including the challenges practices are facing in returning services to pre-COVID levels. The report is to include information on the availability and average waiting times for face to face appointments, telephone appointments, and the use of video appointments.

- Primary Care Networks (PCNs) and the development of Emotional Wellbeing Services for residents requiring primary mental health interventions - a report on the performance of PCNs and the future plans for primary care in East Sussex.

Other Issues

4.3 Provisions in the Health and Care Bill for the Secretary of State to intervene earlier in NHS service reconfigurations were amended by the Government ahead of the Bill receiving Royal Assent in late April. The amendment included a requirement for Government to seek views on a relevant service change from the local NHS organisations and councils involved. Further guidance on the revised reconfiguration process is expected in due course, with any change to the role of HOSCs to be implemented at a later date.

4.4 The Health and Social Care Act also confirms the establishment of Integrated Care Systems from July 2022. The Committee will consider the implications for health scrutiny of the formal creation of the Sussex ICS from July 2022 at a future meeting or awayday.

5 Audit Committee

Recent work

5.1 The Audit Committee met on 29 March 2022 to discuss reports on:

- External Audit Plan 2021/22– To consider the External Auditor’s plan for inspecting the Council’s 2021/22 Accounts. The Committee did not raise any comments for Cabinet to consider.
- External Audit Plan for East Sussex Pension Fund 2021/22 – To consider the External Auditor’s plan for inspecting the Pension Fund’s 2021/22 Accounts. The Committee did not raise any comments for The Pension Fund to consider.
- Auditor’s Annual Value for Money report on ESCC – To consider the External Auditor’s report on Value for Money after inspecting the Council’s 2020/21 Accounts. The Committee did not raise any comments for Cabinet to consider.
- Internal Audit Progress Report - Quarter 3 2021/22- To consider and comment on the work of the Internal Audit team during Q3 (October-December 2021). The Committee did not raise any comments for Cabinet to consider.
- Internal Audit Strategy and Plan 2022/23 - To consider and comment on the work of the Internal Audit Strategy and Plan, developed in part with input from Committee Members at a session held in January 2022. The Committee endorsed the Strategy and Plan that was subsequently reported to Cabinet for approval in April.
- Strategic Risk Monitoring – Quarter 3 2021/22– To consider the Strategic Risk Register for Q3, as considered at Cabinet earlier in March. The Committee requested the addition of clarification of when and why risks change ratings.
- Managing Back Office Systems (MBOS) update – To consider an update from the first meeting of the Sub-Group.
- Audit Committee Work programme

5.2 The Committee noted the Redmond Review recommendation around the self-assessment of the effectiveness of Audit Committees and officers outlined that they were exploring how this might be addressed. The Committee also considered the new approach to the value for money (VfM) assessment in the External Auditor’s report, with the move away from a binary verdict to a narrative and recommendations. The Committee discussed approaches to incorporating climate change into the VfM narrative. The External Auditors note that this is not a requirement at present but may become one in future. Under the item on the External Audit Plan for the Pension Fund the Committee discussed whether there was a risk to ESCC if one of the major employers left the Fund.

Future work

5.3 The Committee’s future work areas are set out in the work programme attached at appendix 4 and include the usual quarterly consideration of Internal Audit reports and the Strategic Risk Register, together with the annual report on the Assessment of the Corporate

Governance Framework and Annual Governance Statement for 2021/22 (in July) and the 2021/22 Statement of Accounts (in September).

5.4 The Working Group which is providing oversight of the MBOS programme implementation met on 2 February 2022 and considered an update from the Chief Operating Officer and the Programme Manager. The Group expressed interest in the critical audits of the Programme's previous governance arrangements, which the officers confirmed had been addressed. Dates have been set for three more Working Group meetings this year (27 May, 26 August, and 22 November).

6 Conclusion and reasons for recommendations

6.1 This report provides an overview of recent scrutiny and Audit Committee work and a look forward at planned activity for the committee to note.

PHILIP BAKER
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People Scrutiny Committee - Work Programme

Current Scrutiny Reviews		
Title of Review	Detail	Proposed Completion Date
School Exclusions	<p>The previous Committee agreed in March 2020 to undertake a Scrutiny Review of issues relating to school exclusions. The Committee also agreed the Terms of Reference proposed by the Scoping Board. Due to the COVID-19 pandemic and its effect on the availability of schools to contribute to further work on this review, it was subsequently paused with the intention to recommence it at a suitable future date.</p> <p>Since the original review was scoped, the Department has commenced a project with ISOS consultancy to draw together aspects of good and emerging practice into a clear, whole-system, strategic approach to inclusion and the use of Alternative Provision for secondary-age pupils in East Sussex.</p> <p>The Committee wishes to recommence this review and will hold a further short scoping meeting in early autumn (anticipated to be October) to consider the outcomes of the ISOS project and any adjustments required to the existing Terms of Reference before commencing the review.</p> <p>Membership of the Review Board: Councillors Adeniji, Field, Maples and Nicola Boulter, Parent Governor Representative.</p>	To be confirmed when second scoping board undertaken in early autumn 2022 (anticipated to be October).
Initial Scoping Reviews		
Subject area for initial scoping	Detail	Proposed Dates
Use of digital and technology in Adult Social Care	<p>At the March 2022 meeting, the Committee agreed to proceed to scoping a review of the potential for use of digital and technology in ASC. Subject to scoping by Members, this could consider:</p> <ul style="list-style-type: none"> the opportunities technology/ digital brings for ASC in terms of improving delivery of social care services and/or sustainability of services how use of technology/ digital can help address ongoing challenges and preparation for social care charging reforms how the Council can prepare strategically for use of technology/ digital in delivery of services in the future <p>Membership of the Scoping Board: Councillors di Cara, Geary and Maples.</p>	Initial scoping board to take place on Tuesday 5 July.

ASC Equalities and Inclusion Strategy	<p>At the March 2022 meeting, the Committee agreed to proceed to scoping a short review of the effectiveness of the ASC Department's Equalities and Inclusion Strategy with recommendations expected to inform the Department's priorities and objectives for the remainder of the strategy.</p> <p>Members of the Scoping Board: Councillors Geary, Ungar and Webb.</p>	Initial scoping board to take place on Friday 1 July.
Prevention in Children's Services	<p>At the March 2022 meeting, the Committee agreed to proceed to scoping a review of the role of prevention in Children's Services.</p> <p>Members of the Scoping Board: Councillors Field, Howell and Adeniji (with other Scoping Board members potentially to be confirmed).</p>	To be confirmed following the initial scoping board.
School Attendance	<p>The Committee heard at their 2021 work planning awayday that overall school absence and persistent absence rates across East Sussex are high, when compared to national and statistical neighbours; and that East Sussex has a significant number of children and young people deemed too ill to attend school due to anxiety and poor mental health, and increasing levels of Emotionally-Based School Avoidance.</p> <p>A scoping board meeting was held on 10 March 2022 and the Board agreed that although the subject was appropriate for a Scrutiny Review, as so much of the current situation regarding school absence rates in East Sussex was related to the ongoing impact of, and disruption from, the coronavirus pandemic, it was too early for the Committee to undertake a scrutiny review of school attendance.</p> <p>The Board therefore agreed that the review should commence in Spring 2023 when we expect to have a clearer sense of the long-term impact of COVID on school absences. A further short scoping board meeting will be held in early 2023 to build on issues discussed at the 2022 scoping board and draft Terms of Reference for this review. In the interim, an update on school attendance data will be reported to the November 2022 Committee as part of the work programme update to support work programming of this review.</p> <p>Membership of the Scoping Board: Cllrs Adeniji, di Cara, Field and Howell (Chair) and Nicola Boulter, Parent Governor Representative.</p>	To be confirmed following a further short scoping board in early 2023.
Suggested Potential Future Scrutiny Review Topics		
Suggested Topic	Detail	
Elective Home Education	The Committee heard at their 2021 work planning awayday that issues relating to the increase in the numbers of children being electively home educated (EHE) remain a concern for the Children's	

	<p>Services Department and expressed an interest in scrutinising the work the Department is doing in response.</p> <p>The Committee also heard about national developments expected to impact future policy and the approaches of local authorities in this area, including an Education Committee enquiry into strengthening home education (published July 2021) and a judicial review into the approach taken by Portsmouth City Council to assurance on EHE. In February 2022, the Government published its response to its 'Children not in school' consultation which outlined that, subject to the necessary time in Parliament, the Government intends to legislate on the proposal to place a duty on local authorities to maintain a register of children not in school.</p> <p>The Committee agreed at the November 2021 meeting to retain this as a potential area for review and an update on the Department's work in this area and national developments impacting this work is scheduled for the November 2022 Committee to support consideration of how and whether to progress with a scrutiny review.</p>
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Scrutiny Reference Groups

Reference Group Title	Subject area	Meeting Dates
Health and Social Care Integration Programme (HASCIP) Reference Group	<p>The Committee agreed to establish a Reference Group to monitor progress of the East Sussex Health and Social Care Integration Programme and identify areas for future scrutiny. It will review HASCI progress reports provided to the Health and Wellbeing Board (HWB) and meet on an ad hoc basis as required to consider issues arising in more detail.</p> <p>The group last met on 6 April 2022 and considered an update on the Better Care Fund, as well as a presentation on anticipated impacts of the Integration White Paper and progress with establishing an Integrated Care System in Sussex. The group requested that the next meeting be held in August or early September to consider the next phase of work on establishing the Sussex Integrated Care System and work to develop a framework to support integration at a locality level in East Sussex.</p> <p>Membership of the group: Councillors Clark, di Cara, Geary (Chair), Ungar and Webb.</p>	Next meeting: August/ September 2022
Loneliness and Resilience Scrutiny Reference Group	The Committee agreed to establish a Loneliness and Resilience Scrutiny Reference Group at its meeting in March 2021. The purpose of the group is to provide scrutiny input into a loneliness project being undertaken by the Adult Social Care and Health Department. The project will aim to develop practical solutions that will help address some of the key negative impacts of loneliness on local communities in East Sussex.	Next meeting: To be confirmed

	<p>The Group have had presentations on progress with the project in August and December 2021. The Group last met in March and considered and commented on the draft recommendations for the project. Officers and partners are now considering the final report and how to take forward its recommendations. A final meeting of the Reference Group will need to take place to consider the final recommendations and next steps, as well as what and how the Group wish to report back to the Committee on this project.</p> <p>Membership of the group: Councillors Clark, Geary, Maples, Howell, Ungar and Webb.</p>	
Educational Attainment and Performance Scrutiny Reference Group	<p>The Committee agreed in June 2018 to establish a Reference Group to focus on reviewing data on educational attainment in East Sussex and related issues. The group meets on an annual basis.</p> <p>Membership of the group: Councillors Adeniji, Field and Howell and Nicola Boulter, Parent Governor Representative.</p>	Next meeting: Autumn 2022
Reconciling Policy, Performance and Resources (RPPR)	RPPR Board meet annually to agree detailed comments and any recommendations on the emerging portfolio plans and spending and savings proposals to be put to Cabinet on behalf of the scrutiny committee.	Next meeting: December 2022
Strategic Commissioning Review of Early Help Scrutiny Reference Group	<p>The purpose of this Reference Group is to provide scrutiny input into the Children's Services Department review of Early Help services.</p> <p>The Reference Group of the previous Committee requested an opportunity to review progress with the implementation of the revised Early Help strategy in spring 2021, but as some changes were postponed this was deferred and a further meeting will be considered if required.</p> <p>Membership of the group: to be confirmed if meeting required.</p>	<p>Next meeting:</p> <p>Further meeting TBC if appropriate</p>
Reports for Information		
Subject Area	Detail	Proposed Date
Special Educational Needs and Disability (SEND) Review	The Committee heard at their work planning awayday that the Children's Services Department faces challenges in delivering SEND services following reforms to the system implemented in 2014; and that a national major review into support for children with SEND is currently underway, which may make recommendations or provisions that help clarify roles and responsibilities in the system.	Friday 8 July 2022

	The Committee has requested a briefing presentation when the national SEND Review is published on the implications of the Review for ESCC and our planned response to inform potential areas for future scrutiny work. Now that the review has been published, the briefing presentation has been arranged.	
Training and Development		
Title of Training/Briefing	Detail	Proposed Date
People Scrutiny Work Planning 'Away Day'	An annual session for the Committee to further consider issues arising from the annual State of the County report for services within the Committee's remit; other potential items for the future work programme; and priorities and the type of work to be carried out.	September 2022
Future Committee Agenda Items		Author
22 July 2022		
Committee Work Programme	To manage the Committee's programme of work including matters relating to ongoing reviews, initial scoping reviews, future scrutiny topics, reference groups, training and development matters and reports for information.	Senior Policy and Scrutiny Adviser
Reconciling Policy, Performance and Resources (RPPR)	To commence the Committee's involvement with the RPPR process for 2023/24 by reviewing the information in the Quarter 4 (end of year) (2021/22) Council Monitoring report and the State of the County report.	Becky Shaw, Chief Executive
ASC approach to complaints and enquiries	Report and presentation to cover the ASC department's approach to handling complaints and enquiries; and how learning from complaints is embedded into systems and practice.	Mark Stainton, Director of ASC and Health
27 September 2022		
Reconciling Policy, Performance and Resources (RPPR)	To continue the Committee's work on the RPPR process for 2023/24.	Becky Shaw, Chief Executive
Committee Work Programme	To manage the Committee's programme of work including matters relating to ongoing reviews, initial scoping reviews, future scrutiny topics, reference groups, training and development matters and reports for information.	Senior Policy and Scrutiny Adviser
Safeguarding Adults Board - Annual Report	The Safeguarding Adults Board (SAB) Annual Report outlines the safeguarding activity and performance in East Sussex during the previous financial year, as well as some of the main developments in place to prevent abuse from occurring.	Chair, Safeguarding Adults Board

Annual Review of Safer Communities	To update the Committee on performance in relation to Safer Communities in 2021/22 and the priorities and issues for 2022/23 that will be highlighted in the Partnership Business Plan. The Committee has requested the update cover progress on work to implement the Strategy for Domestic Abuse Accommodation and Support for Sussex; and to tackle Violence Against Women and Girls.	Assistant Director - Planning, Performance and Engagement
East Sussex Safeguarding Children Partnership (ESSCP) Annual Report	<p>Presentation of the annual report of the East Sussex Safeguarding Children Partnership. The Committee requested that:</p> <ul style="list-style-type: none"> the report provide contextual information on figures included (e.g. trajectory over time) and an update on partnership work on Elective Home Education (at Nov 2021 Committee); and that the section of the report on learning from case reviews covers learning for ESCC from the national review into the death of Arthur Labinjo-Hughes (at Dec 2021 presentation on ESCC work on domestic abuse and Violence Against Women and Girls). 	Independent Chair, East Sussex Safeguarding Children Partnership
17 November 2022		
Adult Social Care Workforce progress report	<p>A scoping board of a scrutiny review of Adult Social Care Workforce Challenges was held in March 2022. The board heard that challenges in recruitment, retention, development and future planning of the ASC workforce are not new or specific to East Sussex and had been compounded by COVID-19. The Board heard that in response, the Department are planning and delivering a wide range of interventions to address these challenges in ESCC's ASC workforce and in the independent sector, building on the learning and recommendations from the People Scrutiny Committee ASC Workforce Review undertaken in 2019.</p> <p>As it was too early to know what impact these interventions would have, the Board requested that the Department report back to the Committee with a progress report on the work and the impact it is having in nine months.</p>	Leigh Prudente, Assistant Director Operations and Samantha Williams, Assistant Director Strategy, Commissioning and Supply Management
Elective Home Education	The Committee has expressed an interest in undertaking a scrutiny review of Elective Home Education (EHE). This report will update the Committee on work the Department undertakes in this area and recent national developments impacting the response to EHE to support consideration of how and whether to progress with a scrutiny review.	Assistant Director, Education
Reconciling Policy, Performance and Resources (RPPR)	The Committee will continue the process of examining the Departmental Portfolio Plans and budget for the 2023/24 financial year.	Becky Shaw, Chief Executive

Committee Work Programme	<p>To manage the committee's programme of work including matters relating to ongoing reviews, initial scoping reviews, future scrutiny topics, reference groups, training and development matters and reports for information.</p> <p>This report is to include an update on school attendance data for the 2021/22 academic year and start of the 2022/23 academic year, to support work programming of the planned review of school attendance.</p>	<p>Senior Policy and Scrutiny Adviser</p> <p>Assistant Director, Education</p>
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Place Scrutiny Committee – Work Programme

Current Scrutiny Reviews		
Title of Review	Detail	Proposed Completion Date
Scrutiny Review of Procurement	A scrutiny review of Procurement which will focus on the Council's approach to Social Value measurement and buying local initiatives as part of procurement activity across the Council. The review will also consider how Social Value can help achieve the Council's objectives including reducing carbon emissions and other climate change measures.	Sept 2022
Initial Scoping Reviews		
Subject area for initial scoping	Detail	Proposed Dates
To be agreed.	Further reviews to be added as the Committee explores topics for inclusion in the work programme.	Ongoing
List of Suggested Potential Future Scrutiny Review or Reference Group Topics		
Suggested Topic	Detail	
Economic Development.	The Committee has expressed an interest in the Economic Development work of the Council and has requested two reports scheduled for the July 2022 meeting. One to examine the Team East Sussex Economic Recovery Plan and another to explore how Economic Development Projects are selected and developed. Following this meeting the Committee may identify further scrutiny work in this area.	

Scrutiny Reference Groups		
Reference Group Title	Subject Area	Meetings Dates
Highways Contract Re-procurement	The Committee has re-formed the reference group to work alongside Officers on the next stages of the Highway Services Re-Procurement Project (HSRP). The next stages include the implementation of the procurement strategy, mobilisation and monitoring of the contract.	Ongoing to May 2023
Local Transport Plan (LTP4) – Reference Group	The Committee has agreed to form a Reference Group to work alongside officers on the development of the revised Local Transport Plan (LTP 4) focussing on sustainable transport issues.	1 Feb 2022 and then throughout 2022/23.
Climate Emergency Action Plan - update	The Council's corporate Climate Emergency Action Plan was developed to cover the initial period 2020–2022. The Committee has agreed to form a working group to work with officers on the revision of the Council's corporate Climate Emergency Action Plan.	June – Sept 2022
Reports for Information		
Subject	Detail	Proposed Date
Electric Vehicle (EV) Charging Points.	The Committee agreed to request a briefing on plans to develop and implement EV charging infrastructure in East Sussex.	To be agreed
Training and Development		
Title of Training/Briefing	Detail	Proposed Date
Work Planning 'Away Day'	To hold a work planning 'away day' to develop the Committee's future work programme including developing priorities for work, examining any national policy developments highlighted in the State of the County report, and planning the Committee's work related to the RPPR process.	Early September 2022

Future Committee Agenda Items		Author
18 July 2022 (moved from 22 June 2022)		
Reconciling Policy, Performance and Resources (RPPR)	To commence the Committee's involvement with the RPPR process for 2023/24 by reviewing the information in the Quarter 4, end of financial year (2021/22) Council Monitoring report and the State of the County report.	Chief Executive / Senior Democratic Services Adviser
Scrutiny Review of Becoming a Carbon Neutral Council	To receive the second update report on the implementation of the recommendations from the Scrutiny Review of Becoming a Carbon Neutral Council.	Director of Communities, Economy & Transport/Chief Operating Officer
Economic Regeneration and Support for Business	To have a report on the Team East Sussex Recovery Plan covering the work to support businesses and economic regeneration following the Covid19 pandemic and the impact of national lockdowns on the local economy.	Assistant Director Economy
Trading Standards Service.	To gain an understanding of the current work and focus of the Trading Standards Team, including the additional work required due to EU exit and the work to protect vulnerable people through the work on Scams and with community safety partners.	Assistant Director, Communities
Work Programme	To consider items for inclusion in the Committee's work programme: <ul style="list-style-type: none"> • Reports for future meetings • Scrutiny reviews and potential scrutiny reviews • Items from the Forward Plan 	Senior Democratic Services Adviser
30 September 2022 (moved from 21 Sept 2022)		
Reconciling Policy, Performance and Resources (RPPR)	To continue the Committee's work on the RPPR process for 2023/24, by reviewing Portfolio Plans and service based information.	Chief Executive / Senior Democratic Services Adviser
Economic Development.	To receive a report from the Economic Development Team on how projects are developed and selected for the available funding streams. The report will also include governance of projects and measuring outcomes.	Assistant Director, Economy
Work Programme	To consider items for inclusion in the Committee's work programme: <ul style="list-style-type: none"> • Reports for future meetings • Scrutiny reviews and potential scrutiny reviews • Items from the Forward Plan 	Senior Democratic Services Adviser

24 November 2022		
Reconciling Policy, Performance and Resources (RPPR)	The Committee will examine any additional information requested at the September meeting and consider any updated RPPR information for 2023/24.	Chief Executive / Senior Democratic Services Adviser
Scrutiny Review of Road Markings	To receive the second update report on the implementation of the recommendations from the Scrutiny Review of Road Markings, including details of the work undertaken with additional expenditure in this area of work.	Assistant Director, Operations
Work Programme	To consider items for inclusion in the Committee's work programme: <ul style="list-style-type: none"> • Reports for future meetings • Scrutiny reviews and potential scrutiny reviews • Items from the Forward Plan 	Senior Democratic Services Adviser
Future Items – to be scheduled		Witnesses
Southern Water - sewage discharges	The Committee has requested an item on Southern Water's discharge of sewage into water courses and the sea in East Sussex, following a number of pollution incidents. The item will examine what action Southern Water is taking to reduce discharges and pollution incidents, and will seek a views from the Environment Agency who is the regulator.	Southern Water, Environment Agency, ESCC Flood Risk Management Team

Health Overview and Scrutiny Committee (HOSC) – Work Programme

Current Scrutiny Reviews		
Title of Review	Detail	Proposed Completion Date
Cardiology	<p>The NHS East Sussex Clinical Commissioning Group (CCG) and East Sussex Healthcare NHS Trust (ESHT) are proposing the following changes to acute inpatient cardiology services provided by ESHT:</p> <ul style="list-style-type: none"> • locate the most specialist cardiac services, including surgical procedures or investigations that might require an overnight or longer stay in hospital, at one of the two acute hospitals; • introduce a “front door model” involving forming a Cardiac Response Team to support patients on their arrival at A&E, alongside ‘hot clinics’ that will provide consultant-led rapid assessment at both acute hospital sites; and • retain outpatients, non-invasive diagnostics, cardiac monitored beds, cardiac rehabilitation and heart failure services at both hospitals, or in the community. <p>HOSC agreed at its meeting on 2nd December 2021 that this proposal was a ‘substantial variation to services’ requiring formal consultation with the Committee under health regulations. The consultation will be conducted via a Review Board comprising the following members:</p> <ul style="list-style-type: none"> • Cllr Colin Belsey • Cllr Christine Robinson • Cllr Mike Turner • Cllr Penny di Cara • Cllr Sorrell Marlow-Eastwood 	June-September 2022

	<p>The Review Board will submit its report and recommendations for consideration by the full HOSC at a future meeting. The report will then be submitted to the CCG ahead of its final decision. The Committee will then consider whether the decision is in the best interest of health services locally.</p> <p>Timelines for the review are subject to NHS decision-making</p>	
Ophthalmology	<p>The NHS East Sussex Clinical Commissioning Group (CCG) and East Sussex Healthcare NHS Trust (ESHT) are proposing the following changes to day case and outpatient ophthalmology services provided by ESHT:</p> <p><i>Locate ophthalmology services at two hospital sites, Eastbourne District General Hospital and Bexhill Hospital, supported by one stop clinics at both hospitals and a diagnostic eye hub at Bexhill Hospital.</i></p> <p>HOSC agreed at its meeting on 2nd December 2021 that this proposal was a 'substantial variation to services' requiring formal consultation with the Committee under health regulations.</p> <p>The consultation will be conducted via a Review Board comprising the following members:</p> <ul style="list-style-type: none"> • Cllr Colin Belsey • Cllr Christine Robinson • Cllr Christine Brett • Cllr Abul Azad • Geraldine Des Moulins <p>The Review Board will submit its report and recommendations for consideration by the full HOSC at a future meeting. The report will then be submitted to the CCG ahead of its final decision. The Committee will then consider whether the decision is in the best interest of health services locally.</p>	June-September 2022

Initial Scoping Reviews		
Subject area for initial scoping	Detail	Proposed Dates
To be agreed.	To be scheduled once the reviews of Cardiology and Ophthalmology have been completed.	
List of Suggested Potential Future Scrutiny Review Topics		
Suggested Topic	Detail	

Scrutiny Reference Groups		
Reference Group Title	Subject Area	Meetings Dates
University Hospitals Sussex NHS Foundation Trust (UHSussex) HOSC working group	<p>A joint Sussex HOSCs working group to consider the performance of UHSussex and any upcoming issues that may be of interest to the wider East Sussex HOSC.</p> <p>Membership: Cllrs Belsey, Robinson and one vacancy</p> <p>*meetings postponed due to COVID-19.</p>	<p>Last meeting: 9 September 2020*</p> <p>Next meeting: TBC 2022</p>
Sussex Partnership NHS Foundation Trust (SPFT) HOSC working group	<p>6-monthly meetings with SPFT and other Sussex HOSCs to consider the Trust's response to CQC inspection findings and other mental health issues.</p> <p>Membership: Cllrs Belsey, Robinson, and Osborne</p>	<p>Last meeting: 21 December 2021</p> <p>Next meeting: June 2022 TBC</p>
The Sussex Health and Care Partnership (SHCP) HOSC working group	<p>Meetings of Sussex HOSC Chairs with SHCP leaders to update on progress and discuss current issues. Wider regional HOSC meetings may also take place on the same day from time to time.</p> <p>Future arrangements for the meeting being discussed due to changing governance of SHCP.</p> <p>Membership: HOSC Chair (Cllr Belsey) and Vice Chair (Cllr Robinson) and officer</p>	<p>Last meeting: 20 November 2020</p> <p>Next meeting: TBC</p>
Reports for Information		
Subject Area	Detail	Proposed Date
Future Car parking arrangements at Conquest Hospital	Confirmation from ESHT about the planned car parking arrangements at the Conquest Hospital under the Building for our Future programme	2022

Development of the new Inpatient Mental Health facility	A future update via email on the progress of the development of the new facility in North East Bexhill.	2022
Integrated Care System (ICS) and implementation of the Health and Social Care Bill	A report or away day session on the new health structures that are part of the Sussex Integrated Care System (ICS) which will be formally implemented when the Health & Social Care Bill receives Royal Assent (this is anticipated to be from 1 July 2022). Sussex Health & Care Partnership / Sussex Integrated Care Board (ICB)	Autumn 2022
Training and Development		
Title of Training/Briefing	Detail	Proposed Date
Joint training sessions	Joint training sessions with neighbouring HOSCs on health related issues.	TBC
Building for Our Future	A briefing on the Building for Our Future plans for the redevelopment of Eastbourne District General Hospital (EDGH), Conquest Hospital and Bexhill Hospital developed by East Sussex Healthcare NHS Trust (ESHT)	TBC
Visit to Ambulance Make Ready station and new Operations Centre – East.	A visit to the new Medway Make Ready station and new Operations Centre for 999 and 111 services once the new centre is operational.	Autumn 2022
Visit to the new Inpatient Mental Health facility at Bexhill	A visit to the new Inpatient Mental Health facility due to be built at a site in North East Bexhill to replace the Department of Psychiatry at Eastbourne District General Hospital (EDGH).	TBC but likely 2024

Future Committee Agenda Items		Witnesses
30th June 2022		
Cardiology	<p>Committee to agree a report and recommendations to submit to the CCG ahead of its decision in relation to the proposals to reconfigure inpatient acute cardiology services run by East Sussex Healthcare NHS Trust (ESHT).</p> <p><i>Please note: dates are dependent on the NHS own decision making process.</i></p>	Representatives of CCG and ESHT
Ophthalmology	<p>Committee to agree a report and recommendations to submit to the CCG ahead of its decision in relation to the proposals to reconfigure day case and outpatient ophthalmology services run by East Sussex Healthcare NHS Trust (ESHT).</p> <p><i>Please note: dates are dependent on the NHS own decision making process.</i></p>	Representatives of CCG and ESHT
Adult Burns Service	<p>A report outlining proposals for the future of Adult Burns Service provided by Queen Victoria Hospital (QVH) in East Grinstead.</p> <p><i>Note: provisional dependent on NHS England's plans</i></p>	NHS England and QVH
GP Practices	<p>A report on the current position regarding patient access to GP Surgeries and appointments in East Sussex, including the challenges Practices are facing in returning services to pre-Covid levels. The report is to include information on the availability and average waiting times for face to face appointments, telephone appointments, and the use of video appointments. The report should cover targets for telephone answering times and the ability to book appointments online. Information is also requested on the improvements made to out of hours messages and website information provided by GP surgeries, following the Healthwatch East Sussex (HWES) mystery shopping report on this aspect of GP services.</p>	<p>Representatives of Sussex Health & Care Partnership (CCG). PCNs</p> <p>Healthwatch East Sussex</p>
Committee Work Programme	To manage the committee's programme of work including matters relating to ongoing reviews, initial scoping reviews, future scrutiny topics, reference groups, training and development matters and reports for information.	Policy and Scrutiny Officer

Cardiology	<p>Committee to consider whether the CCG's decision in relation to the proposals to reconfigure inpatient acute cardiology services run by East Sussex Healthcare NHS Trust (ESHT) are in the best interests of the health service locally.</p> <p><i>Please note: dates are dependent on the NHS own decision making process.</i></p>	Representatives of CCG and ESHT
Ophthalmology	<p>Committee to consider whether the CCG's decision in relation to the proposals to reconfigure day case and outpatient ophthalmology services run by East Sussex Healthcare NHS Trust (ESHT) are in the best interests of the health service locally.</p> <p><i>Please note: dates are dependent on the NHS own decision making process.</i></p>	Representatives of CCG and ESHT
Child and Adolescent Mental Health Service (CAMHS)	<p>An update report on CAMHS with particular emphasis on the progress being made to reduce referral and assessment waiting times for the various services provided by CAMHS and in particular those children and young people waiting for referrals and assessment from Autistic Spectrum Conditions (ASC), ADHD and eating disorders. The report is also to cover the use and impact of additional investment in CAHMS on service provision and performance.</p>	Representatives of CCG and SPFT
Hospital Handovers	<p>An update report on the hospital handover times to cover updated performance figures against the national targets and the eradication of over 60 minute handover times. This is to include the actions being taken to improve handover times at the Royal Sussex Hospital (University Hospitals Sussex NHS Foundation Trust - UHSussex) and Pembury Hospital (Maidstone & Tunbridge Wells NHS Trust - MTW).</p>	Representatives of CCG, SECamb and hospital trusts ESHT/MTW/UHSussex
Committee Work Programme	<p>To manage the committee's programme of work including matters relating to ongoing reviews, initial scoping reviews, future scrutiny topics, reference groups, training and development matters and reports for information.</p>	Policy and Scrutiny Officer

15 th December 2022		
Primary Care Networks (PCNs), Emotional Wellbeing Services and mental health funding	<p>A report on the performance of PCNs and the future plans for primary care in East Sussex. Report to also include:</p> <ul style="list-style-type: none"> an update on the roll out of Emotional Wellbeing Services, which will be co-ordinated across PCN footprints; and the future of mental health investment. 	Representatives of Sussex Health & Care Partnership (ICS), ESHT/SPFT/PCNs
Committee Work Programme	To manage the committee's programme of work including matters relating to ongoing reviews, initial scoping reviews, future scrutiny topics, reference groups, training and development matters and reports for information.	Policy and Scrutiny Officer
2 nd March 2023		
Committee Work Programme	To manage the committee's programme of work including matters relating to ongoing reviews, initial scoping reviews, future scrutiny topics, reference groups, training and development matters and reports for information.	Policy and Scrutiny Officer
Items to be scheduled – dates TBC		
Transition Services	A report on the work of East Sussex Healthcare NHS Trust (ESHT) Transition Group for patients transitioning from Children's to Adult's services	Representatives of ESHT
Patient Transport Service	<p>To consider proposals to recommission the Patient Transport Service (PTS) and to consider the outcome of the Healthwatch PTS survey.</p> <p><i>Note: provisional dependent on CCG's plans</i></p>	Representatives of lead CCG and Healthwatch
Implementation of Kent and Medway Stroke review	<p>To consider the implementation of the Hyper Acute Stroke Units (HASUs) in Kent and Medway and progress of rehabilitation services in the High Weald area.</p> <p><i>Note: Timing is dependent on NHS implementation process</i></p>	Representatives of East Sussex CCG/Kent and Medway CCG
Adult Burns Service	<p>A report outlining proposals for the future of Adult Burns Service provided by Queen Victoria Hospital (QVH) in East Grinstead.</p> <p><i>Note: provisional dependent on NHS England's plans</i></p>	NHS England and QVH

Implications of the Health and Care Bill	A report to the Committee on the impact of the Health and Care Bill including the replacement of CCGs with Integrated Care Systems (ICS) and the effect of the proposal to allow the Secretary of State to intervene in local service reconfigurations on HOSC's powers to consider whether substantial variation to services are in the best interests of health services locally.	Representatives of the ICS and Policy and Scrutiny Officer.
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Audit Committee – Work Programme

List of Suggested Potential Future Work Topics		
Issue	Detail	Meeting Date
Annual Audit Letter	Consideration of the Annual Audit Letter, once the external auditors (GT) have completed their work on the Whole of Governance Accounts	TBC – maybe Sep 2022
Audit Committee Working Groups		
Working Group Title	Subject area	Meeting Dates
Modernising Back Office Systems (MBOS) Sub Group	Oversight of the MBOS programme	27 May 2022 26 Aug 2022 22 Nov 2022
Training and Development		
Title of Training/Briefing	Detail	Date

Future Committee Agenda Items		Author
8 July 2022		
Assessment of the Corporate Governance Framework and Annual	Sets out an assessment of the effectiveness of the Council's governance arrangements and includes an improvement plan for the coming year, and the annual governance statement (AGS) which will form part of the statement of accounts.	Philip Baker, Assistant Chief Executive

Governance Statement for 2021/22		
Internal Audit Services Annual Report and Opinion 2021/22	An overall opinion on the Council's framework of internal control, summarises the main audit findings and performance against key indicators (includes Internal Audit Progress reports – Quarter 4, 2021/22, (01/01/22 – 31/03/22).	Nigel Chilcott, Audit Manager/Russell Banks, Chief Internal Auditor
Counter Fraud Annual Report	Annual report on Counter Fraud work	Simon White, Audit Manager – Counter Fraud / Russell Banks, Chief Internal Auditor
Independent external assessment of Internal Audit	Report presenting the results of an external assessment of the Internal Audit team	Nigel Chilcott, Audit Manager/Russell Banks, Chief Internal Auditor
Strategic Risk Monitoring	Strategic risk monitoring report – Quarter 4, 2021/22 (01/01/22 – 31/03/22)	Ros Parker, Chief Operating Officer / Ian Gutsell, Chief Finance Officer
Managing Back Office Systems (MBOS) Update	Update from the Quarterly MBOS Sub-Group meeting in May 2022.	Ros Parker, Chief Operating Officer
Committee Work Programme	Discussion of the future reports, agenda items and other work to be undertaken by the Committee.	Democratic Services Officer
23 September 2022		
Review of Annual Governance Report & 2021/22 Statement of Accounts	Report of the external auditors following their audit of the Council's statutory accounts. It allows the committee to review the issues raised and assess the management response.	External Auditors/ Ian Gutsell, Chief Finance Officer
Review of Annual Pension Fund	Report of the external auditors following their audit of the Pension Fund. It allows the committee to review the issues raised and assess the management response.	External Auditors/ Ian Gutsell, Chief Finance Officer

Governance Report & 2021/22 Statement of Accounts		
Internal Audit Progress Report	Internal Audit Progress report – Quarter 1, 2022/23 (01/04/22 – 30/06/22)	Nigel Chilcott, Audit Manager/Russell Banks, Chief Internal Auditor
Strategic Risk Management	Strategic risk monitoring report – Quarter 1, 2022/23 (01/04/22 – 30/06/22)	Ros Parker, Chief Operating Officer / Ian Gutsell, Chief Finance Officer
Committee Work Programme	Discussion of the future reports, agenda items and other work to be undertaken by the Committee.	Democratic Services Officer
18 November 2022		
Internal Audit Progress Report	Internal Audit Progress report – Quarter 2, 2022/3 (01/07/22 – 30/09/22)	Nigel Chilcott, Audit Manager/Russell Banks, Chief Internal Auditor
Treasury Management	To consider a report on the review of Treasury Management performance for 2021/22 and for outturn for the first six months of 2022/3, including the economic factors affecting performance, the Prudential Indicators and compliance with the limits set within the Treasury Management Strategy before it is presented to Cabinet.	Ian Gutsell, Chief Finance Officer
Property Asset Disposal and Investment Strategy	Consideration of an annual report on the implementation of the Property Asset Disposal and Investment Strategy.	Nigel Brown, AD Property
Committee Work Programme	Discussion of the future reports, agenda items and other work to be undertaken by the Committee.	Democratic Services Officer
31 March 2023		
External Audit Plan 2022/23	This report sets out in detail the work to be carried out by the Council's External Auditors on the Council's accounts for the financial year 2022/23.	Ian Gutsell, Chief Finance Officer & External Auditors

External Audit Plan for East Sussex Pension Fund 2022/23	To consider and comment upon the External Audit Plan for the East Sussex Pension Fund for the financial year 2022/23.	Ian Gutsell, Chief Finance Officer & External Auditors
Internal Audit Strategy and Plan	Consideration of the Internal Audit Strategy and Plan for 2023/24	Russell Banks, Chief Internal Auditor/ Nigel Chilcott, Audit Manager
Annual Audit Letter	To consider the Annual Audit letter and fee update from the External Auditor	Ian Gutsell, Chief Finance Officer
Internal Audit Progress Report	Internal Audit Progress report – Quarter 3, 2022/23 (01/10/22 – 31/12/22)	Nigel Chilcott, Audit Manager/Russell Banks, Chief Internal Auditor
Strategic Risk Monitoring	Strategic risk monitoring report – Quarter 3, 2022/23 (01/10/22 – 31/12/22)	Chief Operating Officer / Ian Gutsell, Chief Finance Officer
Committee Work Programme	Discussion of the future reports, agenda items and other work to be undertaken by the Committee.	Democratic Services Officer

Committee:	Governance Committee
Date:	27 June 2022
Title:	Outside Body Appointment: Police and Crime Panel
By:	Assistant Chief Executive
Purpose of report:	To consider the appointment of a second Council representative on the Sussex Police and Crime Panel

RECOMMENDATIONS: The Committee is recommended to agree on the appointment of a Liberal Democrat councillor as a second representative on the Police and Crime Panel for a one year period

1. Supporting Information

1.1 Each of the 15 borough, county, district and unitary authorities across Sussex appoint one representative to the Sussex Police and Crime Panel. At the County Council meeting held on 25 May 2021, Councillor Standley was appointed as the County Council's representative on the Panel.

1.2 In addition to a representative from each authority in Sussex, the Constitution of the Police and Crime Panel allows for additional local authority members to be appointed to address any imbalance in political proportionality. Any such appointments will be for a one year period. In order to achieve political proportionality it is proposed by West Sussex County Council, which provides democratic services support to the Panel, that for 2022/23 Brighton & Hove City Council should appoint a Conservative Councillor as a second representative and East and West Sussex County Councils each appoint a Liberal Democrat as a second representative. The Committee is asked to consider its nomination for the one additional East Sussex place on the Panel. Councillor Tutt has proposed that Councillor Murphy be nominated as the Council's second representative on the Police and Crime Panel

3. Conclusion

3.1 The Committee is recommended to nominate a Liberal Democrat councillor as the Council's second representative on the Police and Crime Panel for a one year period.

PHILIP BAKER
Assistant Chief Executive

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Local Member: All

Background Documents
None

